

## **Childwatch**

Availability: Childwatch is available as a service for all Family Membership levels who are participating in Y programs and activities. Childwatch is open to children 8 weeks-12 yrs. old. A Childwatch Pass must be picked up at the front desk and brought to Childwatch when dropping off your child. Parents/Guardians must remain in the building when their child is in Childwatch.

**Sign in/out Procedures:** Each child must be signed in by a parent/guardian upon arrival. Parent/guardians must note their location within the facility and a contact number is required. If we reach a ratio of more than 10 kids per 2 adults, we will have to limit the amount of time your child is in Childwatch.

**Fees:** Childwatch is included for children on all Family Membership levels. If you are not on a Family Membership, there will be a \$5.00 charge per child. If your child is picked up after closing hours, you may be assessed a fee of \$5.00 for every minute past closing.

**Attire:** Bare feet are not permitted. Shoes are required for all children who are able to walk on their own. Parents should bring an extra set of clothes

**Food:** Drinks and snacks may be brought in by parents for their children. Glass bottles are prohibited. Each snack/drink must be labeled with the child's name. For the safety of the children, unlabeled snack/drink will not be served.

Due to the variety of ages in Childwatch and the possibility of food allergies, we do not allow sharing of snacks or the sharing of drinks.

Concerns: Parent/guardians will be summoned for illness, accidents, crying children who cannot be consoled, and inappropriate behavior. Staff will not discipline the children for inappropriate behavior. If your child has any special needs, please inform the Y ahead of time. The YMCA will make every effort to accommodate your family. We recommend that the caregiver sit down for a conference with the lead staff prior to the first visit to ensure a successful partnership.

**Illness:** Children who have been sick within the past 24 hours, or feel ill and require one-on-one attention, should not be brought to the facility. This includes fever, diarrhea ,vomiting, communicable diseases, rash, open sores, yellow or green runny nose, excessive cough. Children who become ill during care must be picked up promptly from the facility. Please be aware that staff may not administer medication to the children.

Diapers/Toileting: Childwatch staff will change diapers for babies and toddlers up to 3 yrs. of age. We cannot apply diaper rash cream. If any child 3 yrs or older needs a diaper change, the parents will be contacted to come and change their child. Children who are being toilet-trained will be directed to use the bathroom. Children should be able to use the bathroom w/o assistance. Staff will accompany them to the bathroom and remain in the bathroom doorway but will not assist with bathroom functions or changing clothes. Parents will be contacted to assist their child w/ any difficulties.

**Parent Communication/Involvement:** Parents/guardians are asked to tell staff if their child(ren) have a special request, direction and/or need for that day, i.e. special time for a snack, notify if child appears tired/cranky, etc. Please document this type of information on the sign in/out sheet.

**Questions:** If you have any questions or concerns, please contact Nique Knockemus 843-383-4547/nknockemus@ymcaupd.org.

I have read the above rules and procedures for the Childwatch Program. I understand and agree to follow the rules and procedures.	
Parent/Guardian 1 Name	Date
E-mail	Contact Number
Parent/Guardian 1 Signature	
Parent/Guardian 2 Name	Date

E 1	
E-mail	Contact Number
Parent/Guardian 2 Signature	